



RED RIVER AUTHORITY OF TEXAS



A G E N D A

SPECIAL CALLED BOARD OF DIRECTORS CONFERENCE CALL MEETING

Tuesday, June 23, 2020 – 9:00 a.m.
Red River Authority of Texas Administrative Offices
3000 Hammon Road
Wichita Falls, Texas

General public wishing to address the Board must call in prior to the Call to Order and identify themselves to the conference call. **Call in Number: (800) 717-4201. When prompted, enter Conference ID: 5425448 followed by the pound sign (#). Wait until acknowledged by the Board President, then state your name.**

General public wishing to speak on a particular agenda item must state the specific item on which they would like to speak, when they are acknowledged by the Board President. General public wishing to address the Board about items not on the agenda will be allowed a three-minute time frame. The Board cannot comment on items not on the agenda or take action other than to place a topic on a future agenda.

If necessary, the Board of Directors may convene into Executive Session under Chapter 551 of the Texas Government Code regarding any item on this agenda. The Board may take final action on any of the executive session matters upon reconvening in open session pursuant to Chapter 551 of the Texas Government Code.

Item One: Call the Meeting to Order, Roll Call, and Invocation

Item Two: Public Comments to the Board of Directors

Comments from the general public to members of the board concerning items that are not on the board agenda. As comments from the general public are not posted agenda items, the Texas Open Meetings Act prohibits RRA Board Members and Staff from discussing or responding to these comments during board meetings.

Item Three:

CONSENT AGENDA

Items on the consent agenda will be considered and acted on in one motion.

None

REGULAR AGENDA

- Item Four: Consider Adopting Resolution 2020-07 and Authorizing the General Manager to Execute Treated Water Purchase Contract Between the City of Wichita Falls and the Red River Authority of Texas, and Take Any Other Action Deemed Necessary
- Item Five: President Boykin Will Discuss Board Committees and Receive Committee Reports. The Board May Take Any Action Deemed Necessary.
- Item Six: Consider the Declaration of Property as Surplus and Authorize its Sale, Donation, or Disposal, and Take Any Other Action Deemed Necessary
- Item Seven: Consider an Application to the Texas Water Development Board (TWDB) to Serve as the Designated Planning Group Sponsor(s) for Regional Flood Planning Group (RFPG) Region 1 Canadian-Upper Red and/or Region 2 Lower Red-Sulphur-Cypress, and Take Any Other Action Deemed Necessary
- Item Eight: Consider Adopting Resolution 2020-08 Authorizing the General Manager to Apply for Membership with the Texas Association of School Boards (TASB) Buy Board Local Government Cooperative Purchasing Program, and Take Any Other Action Deemed Necessary
- Item Nine: Consider Adopting Resolution 2020-09 Authorizing the General Manager to Apply for Membership with the Houston-Galveston Area Council (HGAC) and utilize their HGAC Buy Cooperative Purchasing Program, and Take Any Other Action Deemed Necessary
- Item Ten: Consider Authorizing the Advertisement for Bids and/or Purchase of a T370 Kenworth and 25-Ton Trailer to Replace the 4.5-Ton Truck and Pintle Hitch Trailer Used by the Maintenance Division to Haul the Authority's Backhoe, and Take Any Other Action Deemed Necessary
- Item Eleven: Comments from the Directors, Staff and General Manager on Suggestions for Future Agenda Items
- Item Twelve: Adjourn Meeting

RED RIVER AUTHORITY OF TEXAS

Special Called Board of Directors Meeting Conference Call June 23, 2020

The Red River Authority of Texas Board of Directors held a special called meeting via conference call meeting on Tuesday, June 23, 2020 at 9:00 a.m. The conference call meeting originated at the Authority's Administrative Offices located at 3000 Hammon Road, Wichita Falls, Texas and was open to the public. The following directors and staff participated in the conference call meeting:

Directors: Mr. Todd W. Boykin, President, Amarillo
Mr. Jerry Bob Daniel, Vice President, Truscott
Mr. Michael Sandefur, Secretary-Treasurer, Texarkana
Mr. Stephen A. Thornhill, Assistant Secretary, Denison
Ms. Mary Lou Bradley, Memphis
Mr. Jerry Dan Davis, Wellington
Mr. Zackary K. Smith, Canyon
Mr. Joe Ward, Telephone

Staff: Mr. Randall W. Whiteman, General Manager, Red River Authority of Texas
Ms. Danna P. Bales, Executive Assistant, Red River Authority of Texas
Mr. Fabian A. Heaney, Assistant General Manager, Red River Authority of Texas
Ms. Lana Hefton, Controller, Red River Authority of Texas
Mr. Glen K. Hite, IT Systems Administrator, Red River Authority of Texas

Guests: None

Item One: Call the Meeting to Order, Roll Call, and Invocation

Mr. Boykin called the meeting to order at 9:00 a.m. and performed roll call. Absent during roll call were Mr. Wilson Scaling and Mr. Jerry Bob Daniel. Mr. Boykin then provided the invocation. Mr. Daniel joined the meeting at 9:09 a.m.

Item Two: Public Comments to the Board of Directors

There were no public comments to the Board of Directors.

Item Three: CONSENT AGENDA

Items on the consent agenda will be considered and acted on in one motion.

There were no consent agenda items.

REGULAR AGENDA

Item Four Consider Adopting Resolution 2020-07 and Authorizing the General Manager to Execute Treated Water Purchase Contract Between the City of Wichita Falls and the Red River Authority of Texas, and Take Any Other Action Deemed Necessary

Mr. Whiteman stated that the contract between the Authority and the City of Wichita Falls was vetted in 2018 by the Authority's prior counsel and the City did not want to execute it until the construction had begun. He further stated that the Texas Commission on Environmental Quality is now needing the signed contract in order to approve the permit to make the required changes to the plant.

Following minor discussion, Mr. Ward made a motion to adopt Resolution 2020-07 and authorize the General Manager to execute the Treated Water Purchase Contract between the City of Wichita Falls and the Authority. His motion was seconded by Mr. Thornhill, and the motion passed unanimously by a vote of 7 For and 0 Against.

(Mr. Daniel joined the meeting at 9:09 a.m., after Item Four and prior to Item Five.)

Item Five: President Boykin Will Discuss Board Committees and Receive Committee Reports. The Board May Take Any Action Deemed Necessary.

Mr. Boykin discussed the recent work performed by the recently created committees. He reminded that the committees are meant to provide education to the Board, as well as oversight and guidance for the staff. He stated he feels the committees are functioning the way they were supposed to and expressed his appreciation to all involved. Additionally, Mr. Boykin explained

Item Five: President Boykin Will Discuss Board Committees and Receive Committee Reports. The Board May Take Any Action Deemed Necessary. (continued)

that the intent was for quarterly committee meetings to be held, except during times that additional meetings may be needed or required. He also stated that if meetings need to take place more than twice per quarter, notify the General Manager, Mr. Whiteman, and/or himself prior. Mr. Boykin then reminded that committee meetings are compensable.

Referring to the Finance Committee Report included in the meeting materials, Mr. Sandefur provided a synopsis of the Finance Committee Meeting held on June 4, 2020. He added that this meeting did not include the staff contact, Ms. Hefton, but he looked forward to her participating in the future meetings. He stated that the topics of discussion included four oversight areas (internal enterprise fund accounting, outside auditor, staff contact, and budgets), and 13 goals from the adopted Strategic Plan that relate to finance. Mr. Sandefur also explained that the Finance Committee felt that the upcoming 2020-2021 budget process and the pending five-year rate review deserved special attention.

Providing a recap of the June 11, 2020 Governmental and Regulation Committee Meeting, Mr. Boykin stated that discussion was held regarding the upcoming rate review process. He stated that the importance of contacting legislative representatives within the basin was also a topic of discussion. Mr. Ward added that the recently distributed basin representative contact list may need to be updated, as Senator Pat Fallon, representing District 30, is running for the office of the Fourth Congressional District, formerly held by Representative John Ratcliffe, who resigned May 22, 2020 to serve as the Director of National Intelligence in the Trump Administration. Mr. Ward further stated that the special election will be held on August 8, 2020. Mr. Boykin then explained that the Authority's involvement in Regional Water Planning and Flood Planning was also discussed during the committee meeting.

Mr. Heaney provided a summary to the Board on the Asset Management/Customer Service Committee Meeting held on June 15, 2020. He stated that the committee reviewed and discussed an outline of the Asset Management Plan (AMP), as well as the completed data table of the inventory condition and assessment. Mr. Heaney also explained that the final draft AMP will be submitted to the committee to review by June 29, 2020, and another committee meeting will be held on July 6, 2020 to discuss any necessary changes to be made in order to present the final AMP to the entire Board for adoption at the July 15, 2020 meeting. Mr. Heaney then stated that additional topics of discussion were the potential of a work order tracking system, increasing customer service, and the possibility of a Customer Service Improvement Plan in the future. Mr. Daniel added that the purpose of having a second meeting is due to the general consensus of the committee members needing additional information on the AMP prior to the July 15, 2020 meeting.

Item Six: Consider the Declaration of Property as Surplus and Authorize its Sale, Donation, or Disposal, and Take Any Other Action Deemed Necessary

Mr. Whiteman referred to the meeting materials and stated that the majority of the property to be declared surplus was antiquated equipment that had been left in the administrative building when it was purchased. He explained that one of the items on the list was the Arrowhead Ranch Estates (ARE) 6,400-gallon pressure tank, which its removal had been listed as an alternate bid item on the Lake Arrowhead Capital Improvement Project. Mr. Whiteman further stated that by declaring it surplus, the Authority can essentially scrap the tank and give it away, so not to expend any resources to remove it for the upcoming restructure of the system.

Mr. Heaney stated that other items on the list were the 2010 International DT43000 and associated trailer that were used to haul the Authority's backhoe. He explained that over the last several years, a lot of money has been spent in repairs to the engine, and it is in need of repairs again. Mr. Heaney added that the vehicle was scheduled to be on the 2020-2021 budget for replacement.

Following additional minor discussion, Mr. Sandefur made a motion to declare the property listed as surplus and authorize its sale, donation, or disposal. His motion was seconded by Mr. Daniel, and the motion passed unanimously by a vote of **8 For** and **0 Against**.

Item Seven: Consider an Application to the Texas Water Development Board (TWDB) to Serve as the Designated Planning Group Sponsor(s) for Regional Flood Planning Group (RFPG) Region 1 Canadian-Upper Red and/or Region 2 Lower Red-Sulphur-Cypress, and Take Any Other Action Deemed Necessary

Mr. Boykin reminded that the Governmental and Regulation Committee had discussed Texas Water Development Board's (TWDB) solicitation for sponsors for the recently formed Regional Flood Planning Groups (Region 1 – Canadian-Upper Red and Region 2 – Lower Red-Sulphur-Cypress). Mr. Whiteman stated that the flood planning groups will be responsible for developing Texas' first regional flood plans by January 2023, which will culminate the state's first-ever state flood plan. He added that the deadline for submitting nominees to the TWDB is July 2, 2020. Mr. Sandefur reminded that the Authority's recently adopted Strategic Plan states that the Authority will take an active role in flood planning.

Discussion was then held regarding whether or not the Authority should apply to be the designated sponsor for both planning regions. Mr. Boykin stated that it was the recommendation of the Governmental and Regulation Committee that the Authority only apply for Region 1 at

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this time, and reevaluate during the next flood planning cycle. Following additional minor discussion, Mr. Daniel made a motion for the General Manager to submit application to the Texas Water Development Board to serve as the designated sponsor for just Region 1 – Canadian-Upper Red Flood Planning Group. His motion was seconded by Mr. Sandefur, which passed unanimously by a vote of **8 For** and **0 Against**.

Discussion was then held regarding the Authority applying for the river authority interest category for membership on both flood planning groups encompassing the Red River Basin. Mr. Whiteman assured the Board that he will submit membership nominations to both groups. He also explained that he will keep the Governmental and Regulation Committee, as well as the full Board, apprised when he receives an update back on the Texas Water Development Board's decision.

Item Eight: Consider Adopting Resolution 2020-08 Authorizing the General Manager to Apply for Membership with the Texas Association of School Boards (TASB) Buy Board Local Government Cooperative Purchasing Program, and Take Any Other Action Deemed Necessary

Mr. Whiteman provided the Board with a detailed explanation on how membership with the Texas Association of School Boards Buy Board Local Government Cooperative Purchasing Program functions. He added that it allows governmental entities to purchase through their program, without having to go through the bid process and vetting, as that has already been completed. He further explained that membership in the program will expand the Authority's purchasing power. Mr. Sandefur stated that it is a very good program and it could save the Authority money on purchases in the future.

Following additional minor discussion, Mr. Sandefur made a motion to adopt Resolution 2020-008 authorizing the General Manager to apply for membership with the Texas Association of School Boards Buy Board Local Government Cooperative Purchasing Program. His motion was seconded by Mr. Davis, and the motion passed unanimously by a vote of **8 For** and **0 Against**.

Item Nine: Consider Adopting Resolution 2020-09 Authorizing the General Manager to Apply for Membership with the Houston-Galveston Area Council (HGAC) and utilize their HGAC Buy Cooperative Purchasing Program, and Take Any Other Action Deemed Necessary

Mr. Whiteman stated that membership with the Houston-Galveston Area Council's Buy Cooperative Purchasing Program functions the same as the Texas Association of School Boards Buy Board Local Government Cooperative Purchasing Program, as it allows governmental entities expanded purchasing power. He added that the only difference is that this program charges a fee.

Following minor discussion, Mr. Sandefur made a motion to adopt Resolution 2020-09 authorizing the General Manager to apply for membership with the Houston-Galveston Area Council's Buy Cooperative Purchasing Program. His motion was seconded by Mr. Davis, and the motion passed unanimously by a vote of **8 For** and **0 Against**.

Item Ten: Consider Authorizing the Advertisement for Bids and/or Purchase of a T370 Kenworth and 25-Ton Trailer to Replace the 4.5-Ton Truck and Pintle Hitch Trailer Used by the Maintenance Division to Haul the Authority's Backhoe, and Take Any Other Action Deemed Necessary

Referring to the discussion on the 4.5-Ton Truck and trailer on Item Six of this meeting, Mr. Heaney explained that the Authority has had this truck for 10 years and it has been in and out of service multiple times, and is now down with engine failure. He explained that the engine has been replaced twice, but it just will not hold up. He also stated that the Authority was told after the last engine replacement that it was under sized, which has caused it to continuously fail.

Mr. Heaney then explained that he has priced a truck utilizing the buy board, and the Kenworth T370 Series appears to be the best price for the Authority's needs. He added that it would be accompanied with a 25-Ton 5th wheel trailer to help distribute the load. Mr. Heaney also explained that since the Board approved the application for membership with the Houston-Galveston Area Council's Buy Cooperative Purchasing Program, he will check with them on pricing. Mr. Smith inquired on how many drivers would be driving this vehicle. Mr. Heaney stated that there will be up to four drivers with a CDL license in the future, which is why the Kenworth representative recommends the 6-speed automatic transmission, to accommodate multiple drivers. Discussion was then held regarding the trailer size requirements for the truck.

Item Ten: Consider Authorizing the Advertisement for Bids and/or Purchase of a T370 Kenworth and 25-Ton Trailer to Replace the 4.5-Ton Truck and Pintle Hitch Trailer Used by the Maintenance Division to Haul the Authority's Backhoe, and Take Any Other Action Deemed Necessary (continued)

With no more discussion, Mr. Davis made a motion to authorize the purchase of a T370 Kenworth and 25-Ton Trailer to replace the 4.5-Ton truck and pintle hitch trailer used by the Maintenance Division to haul the Authority's backhoe. His motion was seconded by Mr. Daniel, and the motion passed unanimously by a vote of **8 For** and **0 Against**.

Item Eleven: Comments from the Directors, Staff and General Manager on Suggestions for Future Agenda Items

Discussion was held on holding the regular scheduled board meetings through the Zoom platform, and it was general consensus from the directors that the July meeting be held that way.

Item Twelve: Adjourn Meeting

Mr. Daniel made a motion to adjourn the meeting at 10:12 a.m. His motion was seconded by Mr. Smith, and the motion was passed unanimously by a vote of **8 For** and **0 Against**.

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Todd W. Boykin

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DocuSigned by:

Michael R. Sandefur

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Todd W. Boykin, President

Michael R. Sandefur, Secretary-Treasurer



RED RIVER AUTHORITY OF TEXAS



RESOLUTION #2020-007

STATE OF TEXAS §

COUNTY OF WICHITA §

A RESOLUTION OF THE Board of Directors of the Red River Authority of Texas authorizing the continued purchase of Water by Customer under the terms of this new, mutually agreed upon Contract; depicted in Exhibit A, attached hereto.

THIS CONTRACT for the sale and purchase of potable water (the "Contract") is entered into as of the 23rd day of June, 2020, between the City of Wichita Falls, Texas, hereinafter referred to as "City," and Red River Authority of Texas, hereinafter referred to as "Customer" (City and Customer are collectively the "Parties").

WHEREAS, Customer is organized and established under provisions of the laws of the State of Texas. One of the duties of Customer is the operation of a water distribution system serving water users within Customer's authorized service area, and to accomplish this purpose, Customer requires a supply of potable water;

WHEREAS, City owns several water reservoirs and a treatment and distribution system (the "City System") with capacity capable of serving the present customers of the City System and the estimated number of water users to be served by Customer;

WHEREAS, City and Customer entered into a Water Purchase Contract in 1979, and subsequently agreed to multiple modifications to the contract, and this Contract replaces all prior contracts between the Parties relating to the purchase of potable water ("Water");

WHEREAS, immediately prior to the effective date of this Contract, Customer was not obligated to purchase Water from City and City was not obligated to sell Water to Customer;

NOW THEREFORE BE IT RESOLVED, by the Board of Directors as follows:

Authorized the continued purchase of Water by Customer under the terms of this new, mutually agreed upon Contract;

PASSED AND APPROVED this the 23rd day of June, 2020 at a special called meeting of the Board of Directors by a vote of 7 FOR and 0 AGAINST.

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Michael R. Sandefur
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DocuSigned by:
Todd W. Boykin
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Todd W. Boykin
President

Michael R. Sandefur
Secretary / Treasurer



BOARD RESOLUTION

#2020-08

of

RED RIVER AUTHORITY OF TEXAS

(Name of Local Government)

Cooperative Member

WHEREAS, the Red River Authority of Texas, (hereinafter "Cooperative Member") desires to participate in a local government cooperative purchasing program pursuant to the authority granted by Chapter 791 of the Texas Government Code, the Interlocal Cooperation Act ("Act");

WHEREAS, Red River Authority of Texas, has elected to be a Cooperative Member in the The Local Government Purchasing Cooperative (hereinafter "Cooperative"), a local government purchasing cooperative program created by local governments in accordance with and pursuant to the Act and Section 271.101, *et seq.*, of the Texas Local Government Code;

WHEREAS, the Cooperative Member, is of the opinion that participation in the Cooperative's purchasing program will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized; and

WHEREAS, the Cooperative Member desires to participate and join with other local governments in an Interlocal Participation Agreement ("Agreement") for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs, functions and services;

NOW, THEREFORE, BE IT RESOLVED, that the Cooperative Member requests that the Cooperative include its stated needs for all categories, including but not limited to, instructional, maintenance, custodial, and food service goods and services, in the Cooperative's purchasing program and select vendors for those items, whereby the Cooperative Members may be allowed to purchase those items from the Cooperative's contracts; and that Cooperative is authorized to sign and deliver necessary requests and other documents in connection therewith for and on behalf of the Cooperative Members that have elected to participate.

FURTHER, BE IT RESOLVED, that the Board of Trustees of the Cooperative Member authorizes its Board President, Superintendent or other officer to execute the Interlocal Participation Agreement which includes the adoption and approval of the Organizational Interlocal Agreement previously executed and adopted by two or more local governments.

FINALLY, BE IT RESOLVED that the execution of this Resolution shall evidence the election of Cooperative Member and eligible local governments to become members of the Cooperative upon the terms and conditions stated. The Board of Trustees has, and at the time of adoption of this Resolution had, full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who are hereby granted the power to exercise the same.

I certify that the foregoing is a true and correct copy of the resolution duly adopted by Red River Authority of Texas Board of Directors, on the 23rd day of June, in
(Name of Local Government)
the year 2020, and that the same now appears of record in its official minutes.

Red River Authority of Texas, Cooperative Member
(Name of Local Government)

By: [Signature]
Authorized Representative

Date: June 23, 2020

(Title) General Manager

ATTEST:

[Signature]
Executive Assistant

Date: June 23, 2020



RED RIVER AUTHORITY OF TEXAS



RESOLUTION #2020-009

STATE OF TEXAS §

COUNTY OF WICHITA §

A RESOLUTION OF THE Board of Directors of the Red River Authority of Texas authorizing a contract with Houston-Galveston Area Council, to perform governmental functions and services, including the purchase of goods and services; depicted in Exhibit A, attached hereto.

WHEREAS, pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and the Red River Authority of Texas, a state agency, hereinafter referred to as "End User," having its principal place of business at 3000 Hammon Road, Wichita Falls, Texas 76310. and

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

NOW THEREFORE BE IT RESOLVED, by the Board of Directors as follows:

The Authority is authorized to contract with H-GAC to perform governmental functions and services, including the purchase of goods and services;

PASSED AND APPROVED this the 23rd day of June, 2020 at a special called meeting of the Board of Directors by a vote of 8 FOR and 0 AGAINST.

DocuSigned by:
Michael R. Sandefur
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Michael R. Sandefur
Secretary / Treasurer

DocuSigned by:
Todd W. Boykin
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Todd W. Boykin
President

