



RED RIVER AUTHORITY OF TEXAS



REQUEST FOR STATEMENT OF QUALIFICATIONS TO PREPARE A REGIONAL WATER PLAN FOR THE REGIONAL WATER PLANNING GROUP – AREA B, AS DEFINED BY 31 TAC CHAPTERS 355, 357 AND 358

The Red River Authority of Texas is the designated administrative agency for the Regional Water Planning Group – Area B. In this capacity, the Authority is requesting Statements of Qualifications from consulting engineers interested in preparing the 2015 Regional Water Plan for Area – B, consistent with the requirements set forth in 31 TAC Chapters 355, 357 and 358. The final date for submittal of Statement of Qualifications is March 7, 2011, with the final selection occurring by the Regional Water Planning Group – Area B at its meeting scheduled on or around March 24, 2011.

All firms interested in providing a Statement of Qualifications should present qualifications that illustrate their experience and competence in similar projects. As a minimum, the proposed project management shall possess professional engineering registration in the State of Texas.

The Statement of Qualifications shall be limited to 10 pages, excluding the resumes of project members. The Authority specifically requests succinct submittals tailored to this project. Twenty-five copies of the Statement of Qualifications are required. The submittals will be evaluated based on the following:

- A. Reference list of regional water planning projects that have been completed by your firm with descriptions of the projects, members of the project team(s), time schedule and cost estimate accuracy, and contact persons who are able to verify the information presented;
- B. The name of the individual that will be the Project Manager and his/her experience in the preparation of regional water planning projects;
- C. List the specific individuals (by name), their hierarchy, relevant experience and technical expertise in regional water planning, and the specific tasks each will be performing, of all personnel to be assigned to the development of the scope of work;
- D. The names of individuals that will participate in the study and their experience and role in this study;
- E. Describe in writing your firm's approach to completing the Plan in accordance with 31 TAC Chapters 355, 357 and 358 and your firm's current workload and its ability to comply with the scope of work;
- F. If your firm is not a Historically Underutilized Business (HUB), please discuss any subcontract work that may involve HUBs;

- G. Provide the general location, size and description of your firm and services offered and the location, size and description of any sub-consultants that may be employed as part of the project team;
- H. Acknowledgment that if requested, you will prepare and make a presentation to the Regional Planning Group – Area B, if selected to a "short list"; and
- I. Acknowledgement that if selected, you may be requested to provide assistance in the preparation of the Application for a Regional Water Planning Grant to be submitted by the Authority to the Texas Water Development Board no later than April 8, 2011.

Please submit 25 copies of the proposal no later than 5:00 p.m. on March 7, 2011 to:

Curtis W. Campbell, General Manager
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